

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/9/2020

Time: 8:00AM – 11:21AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present: Bill Windnagel, Jenny Freeh, (see sign in sheet)

Others Present by teleconference: Peggy Courtney, Craig Shoup, Dave Wadsworth, Wendy Whitaker

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 6/4/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners Reiter and Miller attended the Land Bank meeting on Thursday by teleconference. Things are moving along with most parcels. They discussed the issues with the property line on the Arch Street property and how that could affect the sale of the parcel. City of Fremont went through the Jackson Annex for an appraisal and for the abandoned building code issues. They may consider purchasing the parcel.	Kay E Reiter Scott Miller		
	Commissioner Reiter attended the Regional Planning meeting last night. Comprehensive Plan was discussed and the 2020 Census was also talked about. Commissioner Reiter suggested that John Willey, Director, figure out how to get something out on social media about the importance of completing the census. She also suggested he talk with GLCAP and ask for help reaching out to Seniors in Sandusky County.	Kay E Reiter		

	There was an OSS Personnel meeting regarding the Directors evaluation by ZOOM yesterday. The meeting was mostly in executive session.			
	Congressman Jim Jordan stopped by the office on Friday. Commissioners Zimmerman and Miller visited with him and gave him some suggestions from their view point. Commissioner Miller asked him to keep smaller Counties in mind in assisting financially. We have been excluded from many programs assisting with lost revenue. Commissioner Zimmerman talked about cost Sandusky County has had to incur with Covid-19.	Russ Zimmerman Scott Miller		
Commissioners and Administrator Discussion	Commissioners are going to participate in a "Ribbon Cutting" video with the Chamber of Commerce on Thursday morning. The video will be a combined video of several employers in Sandusky County reopening their businesses from the Covid-19 shutdowns.	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioners received an email from a citizen with a concern regarding his tax bill. There was no mention in the tax bill on what someone should do if they are having a hardship and cannot pay their property tax on time. The Commissioners called this individual and talked to him about the options and suggested he talk to Treasurer Foreman. Administrator Garcia is going to call Treasurer Foreman and update her on the conversation.	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioner Reiter asked what Traci Myles, Commissioner Account Clerk, is doing for OSS financials. Traci is approving PO's, invoices and pay ins as a Supervisor. Commissioner Reiter would like to have a letter sent to Kathleen at OSS let her know she needs to take over the financials in 30 days. It should be sent in the mail and emailed.	Kay E Reiter		
* Then /Now Documents	Three certificates were presented from the Board of DD. A PO was not done until the contract was approved by the board on 4/27/20 and it was retroactive to 1/1/2020. Three invoices make up these certificates for the same vendor. ECI - \$5,062.40 - \$4,326.14 - \$4,825.41	Board of DD	\$5,062.40 \$4,326.14 \$4,825.41	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
* Personnel	None			
* Travel Requests	None			

<p>Community Work Program</p>	<p><u>Bill Windnagel – CWP.</u> Bill came in to meet with the Commissioners for his regular monthly meeting. He is going to run in to some issues with his work crew shortly. Because they are not sentencing jail time for low offenders he is having a hard time putting a crew together. He did talk to County Administrator and got some ideas on how to get the mowing done. It could cut him short on being able to do other projects.</p>	<p>Bill Windnagel - Director</p>		
<p>Visitors Bureau</p>	<p><u>Peggy Courtney – Visitors Bureau.</u> Peggy joined her regular meeting with the commissioners by teleconference. She was excited to have people drop by the office to pick up travel information. This means people are getting back out. The new video sent out on visiting NorthWest Ohio has over two thousand followers on Facebook. They have had media spots with Toledo television stations and with radio stations. It's getting some great publicity. She met with Congressman Jim Jordan last week and asked if he could help push assistance to 301-C6 organizations with the Covid-19 revenue losses. Peggy has revised the budget and presented it to the Board. She has kept in touch with one of the local Hotel's and they are saying they have been surprised on their occupancy. They have said 27% of Americans are modifying their vacation plans and staying local. She also asked about resuming Jail Tours. The Commissioners are going to revisit this at the end of June. Agreed upon audit procedures have been approved and sent out to the Board.</p>	<p>Peggy Courtney – Executive Director</p>		
<p>Regional Airport Authority</p>	<p><u>Dave Wadsworth - Regional Airport.</u> Dave Wadsworth attended his regular meeting with the Commissioners by teleconference. Activity has been picking up at the airport. They went from a slow winter season into the pandemic. Promedica is back out at the airport. They were going to be out of service there for 30 days but they came back earlier. Dave will have to send them a notice to remind them of their minimum gas flow purchase to make sure they know to fuel at the airport. Commissioner Reiter asked about rent payments from Promedica and Life Flight and if they are receiving regular payments. Dave stated they are both up to date with their payments. Commissioner Reiter asked about their financial reports and if they have the issues they were having straightened out. Dave has taken them back and made some adjustments to the budget to</p>	<p>Dave Wadsworth - Manager</p>		

	streamline expenses and it reflects performance for the year better. He will be able to present a budget that can be approved by his Board. They should be much happier with the new budget. Commissioner Zimmerman asked about the apron project. Dave stated they have poured two different sections and they should be doing a strength test on them and then they will be in tomorrow to finish the remaining pads. They should have all the concrete placed within a week.			
	Commissioner Miller left session to attend the GLCAP ZOOM meeting at 10:00am			
EDC – EZ Abatements	<u>Beth Hannam – Economic Development.</u> Beth joined the Commissioners to discuss an amended EZ Agreement with the City of Clyde and AEP. The agreement that was signed last year needs to be reassigned. Moving this to the new entity better enables them to comply with regulatory demands. The agreement will remain the same. Commissioner Reiter asked if the change had been reviewed by the State and it had been. Dan Smead with AEP updated the Commissioners on the status of the project. It is not unusual to reassign this type of project to the end use customer. By creating the new entity with City of Clyde it made sense to reassign. Commissioner Reiter asked if there was a request at State level that would change the project to a 100% exempt. Dan Smead assured this will not change.	Beth Hannam – Executive Director		
* Resolutions (10:00am)	2020 – 173 APPROVING AMENDED ENTERPRISE ZONE AGREEMENT ENTERED INTO BY THE CITY OF CLYDE AND AEP ONSITE PARTNERS, LLC, 303 MARCONI BLVD., COLUMBUS, OHIO 43215 AND THE SANDUSKY COUNTY COMMISSIONERS.	EDC – EZ Amended Agreement		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2020 - 174 APPROVING APPROPRIATION FOR SHERIFF SPECIAL DETAIL FROM WAGES TO REIMBURSEMENT (\$242.81) FOR CITY OF FREMONT PAYMENT FOR SPECIAL PROJECT ASSITANCE	Sheriff	\$242.81	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 175 APPROVING SUPPLEMENTAL APPROPRIATION TO INSURANCE FUND FOR LIABILITY INSURANCE INVOICE PAYEMENT (\$100,840.00)	Insurance	\$100,840.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

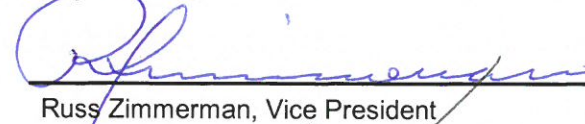
	2020 – 176 A RESOLUTION OF THE SANDUSKY COUNTY COMMISSIONERS ADOPTING THE SANDUSKY COUNTY MULTIJURISDICTIONAL HAZARD MITIGATION PLAN.	EMA		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 177 APPROVING APPROPRIATION TRANSFER FOR DJFS FROM CAPITAL OUTLAY TO SUPPLIES (\$11,000.00) FOR EXPENSES FROM TECHNOLOGY FUNDING RECIEVED	DJFS	\$11,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger. Tom Fullen, Eagle 99. Elected Officials – none			
	Commissioner Miller came back to regular session at 10:31am			
County Courts	Executive Session: Motion – To discuss personnel matters regarding the investigation of complaints against a public employee and/or official. After discussion with the Prosecutor the Commissioners did not see a need to enter executive session. Commissioner Reiter asked everyone to state their name and where they are from. She turned the meeting over to Prosecutor Tischler to give an opinion regarding the proper procedure for using funds from the County Court Computer Fund. Beth reviewed the language in the ORC regarding the funds. She felt there should still be a Court Order for the 2020 expenditures for the fund. Judge Kolesar agreed with the opinion. Clerk of Courts, Tracy Overmyer, asked if the Judge was willing to submit a Judgment Entry to approve the expenses submitted at the budget discussions. She explained the appropriations requested. Judge reviewed the current budget compared to 2019 budget and what he had approved in the past. He felt wages and benefits were higher than what he would approve. Prosecutor Tischler stated the use of the funds is appropriate per ORC and were approved. Judge Kolesar stated the amount being spent is what is in question since the amount had not been approved by a JE.	Amy Eppink – Deputy Clerk Tracy Overmyer- Clerk or Courts Judge Kolesar Beth Tischler - Prosecutor Judge Fiser Jerri Miller - Auditor Stacy Dickman – Court Administrator Christie Schneider – Common Pleas Carli Gorman Jeremy Green		* Motion: Move to enter executive session Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3

	<p>Judge Kolesar would like to have a budget hearing in the future so all elected officials involved in this fund can have a discussion prior to approving the budget. Jerri Miller, Auditor, asked for all officials to respond at budget time regarding revenue avenues.</p> <p>Judge Kolesar stated he would like to see what adjustments have been done in the wages account and he will then come up with an approved appropriation and adjustments can be made. The Auditor and the Commissioners asked if the current appropriations could remain the same to assist with general fund expenditures. Administrator Garcia will submit information to Jude Kolesar for review.</p>			
<p>* Adjournment (11:21am)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>

Signature of:



Kay E Reiter, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

 Clerk, Board of County Commissioners, Sandusky County, Ohio